



**The Ottawa  
Hospital** | **L'Hôpital  
d'Ottawa**  
RESEARCH  
INSTITUTE      INSTITUT DE  
RECHERCHE

**June 26, 2019**

**12:00 - 1:00 pm**

**CLINICAL RESEARCH EDUCATION SESSION**

***Note to File:***

***To Note***

***or Not to Note***

This session will examine the Note to File (NTF). What is the purpose of a NTF, and how do you write an effective one?

Learning Objectives:

- Brief history of the Note to File (NTF)
- When to use a NTF (and when not to use a NTF)
- How to write an effective NTF
- Preventing the need for NTFs

**Note to File**

**General Campus —  
PALM A&B  
(CCW 4137ab)**

**Civic Campus —  
Bickell Room**

**Riverside Campus —  
Amphitheatre**

**Presenter:**

Jennifer Knudson  
Clinical Research Facilitator  
(speaker will present from the General)